

TOWN OF WILKESON

Regular Council Meeting

July 25, 2012

CALL TO ORDER: Mayor Hogerhuis called to order the Regular Council meeting of July 25, 2012.

ROLL CALL: Council members I. Galbraith, T. Endsley, and S. Haubrich and were present. Clerk/Treasurer Melanie Kohn was also present. B. Thawsh

Mayor Hogerhuis asked for a motion to excuse Councilmember Thawsh from the council meeting. No motion was made.

Approval of the Regular Council Meeting minutes for June 27, 2012

Councilmember Haubrich made a motion to approve the Regular Meeting Minutes for June 27, 2012. Councilmember Endsley seconded. Motion passed unanimously.

Approval of Bills for July 25, 2012 as budgeted

Councilmember Haubrich made a motion to approve the bills for July 25, 2012 as budgeted. Councilmember Endsley seconded. Motion passed unanimously.

PRESENTATIONS:

1. Shelly Undlin, Wilkeson Court Clerk – Ms Undlin explained the contract for on-line and telephone payments for the Wilkeson Municipal Court: the contract would be no cost to the town; all fees will be passed on to the defendants that choose to use the service; customers can either pay over the phone or on-line (court is only open one day a week). Mayor Hogerhuis asked what the time frame would be for installation. Ms. Undlin said that it would take about 4 weeks. The only cost to the town would be having Carbon Argo, IT contractor, to place the link on the town's website. Carbon quoted no more than \$75. The Mayor thanked Shelley for her years she has worked for the Town of Wilkeson.
2. Jason Bazzar, Waste Water Treatment Plant Operator – Discussion on treatment plant
Councilmember Endsley wanted to know why the treatment plant is not on a schedule to have the pond pumped. He also wanted to know if the pond had been pumped recently. Mr. Bazzar would like to have a yearly schedule for the treatment plant and no, the pond hasn't been pumped yet. Councilmember Endsley also wanted to know how often the pond needs to be pumped and suggested that this cost be something that is budgeted for and not always treated as an emergency. Mr. Bazzar said that the pond is pumped yearly depending on the need which varies, and he also agrees that this cost should be put in the budget. Councilmember Endsley also inquired on the cost difference between finishing the drying rack to take care of the waste and yearly pumping. Mayor Hogerhuis said it was her understanding that this method may not be cost effective and why the town did not finish construction and use of the drying rack process. Mr. Bazzar said this decision happened before his employment. The Mayor will have Mr. Bazzar pull the manuals and talk with Gray and Osborne about this.
3. Bryan Bowden, Mt. Rainier and Jordan Rash, Forterra
Mt. Rainier and Forterra are laying out goals for a conservation and recreation non-binding agreement for a corridor project from Mt. Rainier to the surrounding towns. This project will encourage collaboration for more tourism and preserve natural resources. Mr. Bowden and Mr. Rash are requesting Wilkeson to be a signer for the Memorandum of Understanding M.O.U. By signing the agreement, Wilkeson would become a stakeholder in this conceptual goal. Council agreed that it would be best to discuss this further when all of council was present.

CITIZEN'S PRESENT/COMMENTS:

1. Fire Chief Jerry Thorson, East Pierce Fire & Rescue
Chief Thorson handed out copies of East Pierce Fire & Rescue's annual report. He noted that during the handcar races the fire department received four aid calls. He would like to keep moving forward on the town annexing in with the fire district.

OLD BUSINESS:

1. Resolution No. 2012.08 A resolution of the Town of Wilkeson, Pierce County, Washington authorizing the Mayor to enter into a contract for on line and telephone payments for the Wilkeson Municipal Court.
Council decided to table this motion until the August meeting when all members of council could discuss and vote on it.

2. Motion to accept bid document contract for Town Hall windows pending execution of the state contract. Councilmember Galbraith made a motion to accept the bid document contract for Town Hall windows but the contractor must have them complete in two weeks. Councilmember Endsley seconded. Motion passed unanimously.

NEW BUSINESS:

1. Motion to allow the Mayor to solicit bids for a new roof on the shop at the treatment plant. Councilmember Haubrich made a motion to allow the Mayor to solicit bids for a new roof on the shop at the treatment plant. Councilmember Endsley seconded. Motion passed unanimously.
2. Appointment for councilmember liaison on the Corridor Project. This was tabled until the August meeting when all members of council would be present.
3. Six-month budget review. Council reviewed the expenditures and revenues.
4. Motion to allow the Town Planner to pursue a buildable lots grant. Councilmember Endsley made a motion to allow the Town Planner to pursue the buildable lots grant. Councilmember Haubrich seconded. Motion passed unanimously.

COMMITTEE REPORTS:

Utilities – Ian spent a couple hours with Jason, the Waste Water Treatment Operator, to better understand his job and to find out what needs he may have. Ian would like to see the treatment plant on a regular maintenance schedule.

MAYOR'S REPORT: 1) Thanks to town staff and the Booster Club for their hard work cleaning up after the Handcar Races. The town looked great! 2) The skate park presentation for RCO funds will be held in Olympia August 15th.

CORRESPONDANCE:

Planning Commission Minutes for December 21, 2011, January 18, 2012, February 15, 2012, March 21, 2012 and April 18, 2012.

ADJOURNMENT

Councilmember Endsley made a motion to adjourn the meeting. Councilmember Haubrich seconded. Motion passed unanimously.

Approved by Council on the 22nd day of August, 2012

Prepared by: Melanie Kohn, Clerk _____

Attest: Mayor Donna Hogerhuis _____