

**Town of Wilkeson**  
Regular Council Meeting  
March 11, 2020

**ROLL CALL:** Called to order at 6:04 – presided by Mayor Sellers, Council Members, Kramer, Zumba, Thawsh, Summers and R. Sellers were present. Town attorney, Mike Reynolds, Town Planner Emily Terrell were present as well as Clerk Marie Wellock and Utilities Superintendent Luke Wilbanks

**Consent Agenda**

Motion to approve the consent agenda, which included the minutes from the previous meeting as well as the bills as budgeted, made by council member Kramer, seconded by council member Thawsh, voted on and carried.

**CITIZENS PRESENT/ COMMENTS:**

- Venise Cunningham with RDI was here to present the official proposal for the Wilkeson Community Garden. She explained how it would work and the expectation and responsibilities of the Town, once the project is complete. The group is simply creating the space and it will be up to the Town/ residents/ a nonprofit of some sort to maintain the gardens.
  - Attorney Reynolds suggested that once we have a group to manage the garden, to enter into resolution with them and outline the expectations.

**UNFINISHED BUSINESS**

Town Projects:

- Historic Downtown Sidewalks- still waiting for a design
- HBHansen Claim- There is some issued with the “detectable warning surfaces” (DWS). The last product they received was not correct, awaiting replacement.

**NEW BUSINESS:**

1. COVID 19/ Seasonal Flu/ Norovirus- reminder to be vigilant and keep hands and touched surfaces clean. Hand out given from Tacoma Pierce County Health Dept.
  - a. Luke and Marie are working on P&P for extended absences in case something significant happens to staff members.
2. Police Report Reviewed
3. The group managing the Rainier to Ruston Relay inquired about a new location for the bell exchange point. Council feels that this change is fine and they’re welcome to have it in the new proposed location.
4. Motion to approve Resolution 2020.07 to enter into Gray & Osborn for the construction phase of the Bank Stabilization Project made by council member Kramer, seconded by council member Zumba, voted on an carried.
5. AWC small Cities Meeting canceled due to viral concerns
6. Discussion regarding the proposed change to traffic flow into and out of the post office. The USPS also has a say and the maintenance has been contacted. They will let us know if additional information is needed to process the request.

**MAYORS REPORT:**

Mayor and several other elected officials had a conference call with Representative Schrier regarding the COVID19 virus and local needs. Several communities need supplies including masks and have implemented plans to keep workers safe, including telecommuting when possible and additional sanitation efforts.

## **COUNCIL REPORTS**

**Parks & Trails/ Emergency Services, Jennifer Kramer-** Roosevelt Park is moving along, and we have a few items left, and should be able to schedule the ribbon cutting.

**Community Development, Mark Zumba-** working with the booster club has been quite difficult regarding the parade. They are currently unwilling to put the parade back on the booster club plate, and because it was voted on to release interest, they would not reconsider it at this time.

**Cemetery & Emergency Services, Bambi Thawsh-** Emergency response bags were ordered and reviewed. Council member Thawsh motioned to get the bigger backpack and first aid kits x4, council member Summers seconded, voted on and carried. 2 will be kept at the fire station and 2 will be kept at town hall.

**Streets/Sidewalks, Bill Summers-** Need to send certified survey and letter to owner at Albert and Brierhill, regarding the tree removal that will take place. The tree is 90% within the ROW, and creates a blind corner. For public safety, this tree must be removed.

**Utilities, Rick Sellers-** Went through the buildings in the watershed. We are in dire need of upgrades and retrofitting. Photos taken and shown to council. Marie sent the photos to Dom for his review and to include in the Water Comp Plan. We need bids to take care of some items that require urgent attention.

## **CORRESPONDENCE-**

**ADJOURNMENT-** Council member Summers motioned to adjourn the meeting at 7:20 council member Sellers seconded, motion carried.